



Document: Heywood Rural Health Annual Procurement Activity Plan 2017 – 2018

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Heywood Rural Health (HRH) is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale, HRH's Procurement Activity Plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, HRH are committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non- salary area of organisational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The Plan will be reviewed and updated as required, based on the best information available at the time of publication.

CATEGORY	DESCRIPTION	CONTACT PERSON	ESTIMATED QUARTER
Facilities Management Services	Roof Cleaning	Support Services Manager	Q1 18 / 19
Non-clinical support services	Printing Services: <ul style="list-style-type: none">• Annual Report• Quality of Care Report	Manager Marketing and Communications Executive Services	Q3 17 / 18

CATEGORY	DESCRIPTION	CONTACT PERSON	ESTIMATED QUARTER
Clinical Support Supplies	Meat and Poultry Products Fresh Fruit & Vegetables Bread & Bakery	Support Services Manager	Q1 18 / 19
Building related works	Construction of remodelled Community Health Building and Medical Clinic Carpet replacement	Support Services Manager	Q3 17 / 18 Q2 17 / 18
Other	Motor Vehicles	Chief Procurement Officer	Q4 16/17

Preface:

- All planned procurement activities are subject to revision or cancellation.
- The information in this procurement activity plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Heywood Rural Health to purchase the described goods or services.
- There is no obligation to respond to or return any unsolicited bids received