



# Casterton Memorial Hospital

**Title: Procurement Activity Plan**

**Manual:** Hospital Policy

**Type:** Policy

## Procurement Activity Plan 2017/18

Casterton Memorial Hospital is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale, Casterton Memorial Hospital's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Casterton Memorial Hospital is committed to open, fair, and transparent sourcing processes.

This Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers advance knowledge of anticipated procurements activity over the next 12-18 months.

The Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Estimated Quarter
<b>Facilities Management &amp; Maintenance contracts</b>	Fire Prevention Services Fire Sprinkler System installation Grease-Trap Servicing Boiler/hot water Replacement Internal/External construction works	Mrs Loren Hulm, CSO	
<b>Non-clinical Support Services</b>	Legal Services Internal Audit Program Printing Services Marketing & Advertising Services	Mrs Loren Hulm, CSO	
<b>Medical Consumable and Supplies</b>	Meat & Poultry Products Fresh Fruits & Vegetables Continence Products	Mrs Loren Hulm, CSO	
<b>Equipment</b>	Electronic chairs Patient Beds & Mattresses Sterilisation Equipment Maintenance	Mrs Loren Hulm, CSO	

### DISCLAIMER:

The information in this Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Casterton Memorial Hospital to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.

Updated December 2017